# Volcano Community Services District



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### **AGENDA**

##### Thursday June 3, 2021

**Regular Session 7:00 P.M.**

**Armory Hall – In person**

**Agenda as follows:**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability –related modification or accommodation to participate in this meeting, then please contact Sharon Owens at (775) 771-8768 or email VolcanoCSD@gmail.com Requests must be made as early as possible and at least one-full business day before the start of the meeting.

Floor discussion (or virtual), at board discretion will be limited to 3 minutes per subject per individual – At the VCSD board’s discretion, agenda items may be taken out of or order.

**CONSENT AGENDA**: Items on the - agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and made part of the regular agenda under Agenda items at the request of a Board member.

1. Minutes of the previous regular and special meeting
2. April & May Expenditures

**CORRESPONDENCE AND AGENDA-RELATED DOCUMENTS**:

Laboratory reports –**to District Engineer Report**

1. Consumer Confidence Report – **Informational**
2. Applicants to fill board positions – **Agenda Item #2**
3. County Collection annual Resolution, 2021-01 – **Secretary/Treasurer Item #1**
4. Annual Budget Resolution, 2021-2 – **Agenda Item #9**
5. Audit Resolution for year 2020-2021, 2021-3 – **Agenda Item 11b**
6. Outline and historical water conservation documents – **Agenda Item #5**
7. N. Rubini Resignation – **Agenda Item #1**
8. Letter from Cathy Castillo CPA – **Agenda Item #11a**
9. Audit Proposal finish 2019-2020, Cathy Castillo CPA – **Agenda Items #11a**
10. AWA Agreement – **District Engineer’s Report #2**
11. Budget proposal – **to agenda item #**
12. AWA 2019 list of backflow testers **– District Engineer’s Report #8**
13. District Engineer Agreement – **District Engineer’s Report #1**
14. California Water Board Response – **Agenda Item District Engineer’s Report #5**
15. Rate increase notice – (to be distributed at the meeting) **to agenda item #10**
16. Rate increase resolution 2021-04, proposal for August meeting – **informational**
17. Board Member Handbook – Informational (to be distributed at the meeting) – **Informational**
18. Notice of Public Hearing – public utility easement – **Action** (if needed)
19. CRWA – Information re: ServLine – Leak Protection Program – **Action – District Engineer Report**

**Meeting items on other side:**

**MEETING CALLED TO ORDER:** Minutes of regular meetings are recorded be electronic device. Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Volcano Community Services District. Each person may have up to three minutes to comment. Any matter that requires action will be referred to Staff for a report and action.

STAFF REPORTS/ITEMS:

**Billing Secretary, Treasurers/Secretary Report**: S. Owens

1. County Collection Resolution 2021-01 - **Action**

**District Engineer’s Report** – N. Lawson and J. Mottishaw

1. Engineer proposal for new contract to sign – **Action**
2. AWA contract final – sign -**Action**
3. Water capacity, flow, and maintenance – **Action**
4. Well Repair proposal – **Action**
5. Ca Water Board Inspection Report **– Action**
6. Redwood tank repair idea – **Action**
7. Tree removal near the water treatment building – **Update**
8. Backflow device certification – **Action**
9. Curb stops – exercise them - **Action**
10. **Capital Improvements:**
	* **2014-2018 Capital Improvement Plan – Action**
	* **Long Term Strategic Plan - Action**
	* **Hydrant addition/repair & Hydrant survey – Action**
	* **Increase water storage supply – possible grant funding – Action**
	* **Fire Hydrants – Action**

**Hall/Park Manager’s Report** – A. Macheel

**Armory Hall Items:**

* 1. Covid-19 pandemic – Hall & Park rentals/Usage – **Action/Update**
		1. Update COVID protocol – **Action/Update**
	2. Hall Manager fees - **Action**
	3. Sign for park for no BBQ’s – **Action**
	4. Hall repairs, toilet, & ADA door strip - **Action**
	5. Hall Storage – **Action**
	6. Hall stairs – metal strip replacement and painting of steps – **Action**
	7. Hall rental fees for locals & others - **Action**
	8. Reservation update – **Action**

***Regular Meeting AGENDA ITEMS Current:***

1. N. Rubini Resignation and ability to replace with W. Cooper notice – **Action**
2. Board approval new board member(s) - **Action**
3. Restroom arrangement with the Country Store - **Action**
4. VCA – Ellie Rutt – **information**
5. Water Conservation measures - **Action**
6. Cemetery Maintenance - **Action**
7. Insurance Water Tank and other items- **Action**
8. Late payment policy – **Action**
9. Annual Budget Final proposal – **Action**
	1. Budget approval resolution 2021-02 - **Action**
10. Rate Increase – **Action**
11. Annual Audit **– Action**
	1. Audit in progress – **Action**
	2. 2020-2021 audit – resolution 2021-03 - **Action**
12. Move October meeting from October 3rd to September 39th? - **Action**

**Follow up from previous meeting(s)**

**Hearing for those who wish to address the board:**.

**Adjournment**