



Volcano Community Services District

P.O. Box 72
Volcano CA 95689
VolcanoCSD.org

PUBLIC MEETING
Amory Hall – In Person Meeting
MINUTES OF REGULAR MEETING
April 14, 2022
Corrected

Directors: Nancy Bailey- President
Jane Norcross – Vice President
Michael Sorensen - Director
Cynthia Corral – Director
Rebecca Korematsu – Director

The agenda was posted at the Armory Hall, Store, and Post Office on, 4/10/2022. President N. Bailey called the meeting to order at 7:07pm. **A motion was made by J. Norcross, to approve the consent agenda and minutes of the previous meeting, with a correction to the adjournment motion, N. Bailey 2nd and all ayes. The special meeting minutes for February 2022 grant funding will be approved at the next meeting.**

STAFF REPORTS/ITEMS:

Billing Secretary, Treasurers/Secretary Report: S. Owens

Per S. Owens's request, N. Bailey agreed to not allow people in attendance to heckle or attack anyone.

S. Owens suggested the board use the BCC option for emailing multiple board members to prevent Brown Act Violations.

Bank signers to add, will be R. Korematsu and C. Corral.

Meter #19 reconciliation – no report

District Engineer's Report – N. Lawson and J. Mottishaw –

Amador Water Agency agreement update – The AWA is wanting everything official with the new management. The agreement the VCSD signed with AWA does not consider pricing for current day costs and was updated to reflect such. Frustration has occurred with the waste of water and lack of AWA coming out to make the repair. S. Schippers was the board member communicating with AWA. The goal now is to send a letter of request asking for immediate or as soon as possible support. A contractor may be needed for these types of repairs. Clarification over timings and requests with AWA is needed. The leak near meter #14 is too close to power for a backhoe to dig. A vacuum trailer would be needed. Discussion ensued.

N. Bailey made a motion that N. Bailey and C. Corral will write a letter to L. McKinney and AWA board, and the operations manager, that the leak is dire, and the repair request needs to be addressed ASAP, the letter will be drafted tonight, J. Norcross 2nd and all ayes.

N. Bailey Motion to appoint N. Bailey and C. Corral to work as a committee, to write the letter to be people at AWA explaining the emergency need for the leak repair near meter #14, and they have the authority to approve an emergency repair with the cost over \$5,000, to direct S. Owens to request work to be done. J. Norcross 2nd all ayes.

J. Norcross made a motion to approve the new AWA contract, C. Corral 2nd, all ayes

The contract does not have a sense of urgency in the contract.

M. Sorensen made a motion to approve the cost of the repair for the leak by meter #14, should the cost go over \$5,000, an additional \$5,000 will be approved. C. Corral 2nd and all ayes.

- 1. Water capacity, flow, and maintenance** – The tunnel flow was 30gpm at the weir overflow and 22 at the plant. The black pipe meter needs to be replaced, it is not registering.
- 2. Water leak and repair** – previously discussed.
- 3. Well Repair update** – The sand filter is putting out clear water. S. Owens asked about the high-power bill. The engineers will investigate it. AGENDA Well #2 needs a cycle test.
- 4. California Water Board Inspection Report** –
 - a. Fence around well house** – The fencing will get installed soon.

- b. **Lab report for well situation** – no report
5. **Redwood tank repair idea** – Discussions have continued to see if there is something that could be done to repair the tank. A float control could help with the new tanks and making them work together. The redwood tank would take a lot to get back online. Polypropylene tanks would be a good solution. Lockwood Fire will be contacted by J. Mottishaw to find out how much they paid for their tanks.
6. **Tree removal near the water treatment building** – J. Norcross talked with N. Rubini and the cost to take the tree down he would do it for \$2,000, which is half of what he would normally charge. **J. Norcross made a motion to have N. Rubini remove the tree ASAP for the cost of \$2,000. The work to be done in 60 to 90 days, R. Korematsu, all ayes.**
7. **Backflow device certification** – Forging forward with letters by S. Owens
8. **Curb stops – exercise them** – The engineers are moving ahead with the curb stops. It is not just a one-day project, they are making their way through.
9. **Capital Improvements: (items on hold until permit is released from the state)**
- **Hydrant addition/repair & Hydrant survey** –
 - **Increase water storage supply – possible grant funding** – AWA grant connection will be investigation. Someone should contact the state and find out what the median income level is to seek grants.
10. **Hose bib use and drinking fountain** – Taken care of.
The new Rosedale filters are in and will last two years, they are due next April, 2024.

Regular Meeting AGENDA ITEMS Current:

1. **Meter #17 access update** – The customer sent a attorney written demand letter and the district feels the cost to respond will cost more than the cost to move the meter. **N. Bailey made a motion to send the letter as drafted by both email and registered mail, indicating that the VCSD will move the meter at the VCSD's cost, J. Norcross 2nd all ayes.**
2. **Armory Hall Items:**
- a. **Wi-Fi and telephone update** – M. Sorensen had the boxes changed out.
 - b. **Restroom policy understanding/Locking up at night** – There is not rule about locking up at night.
 - c. **Covid-19 pandemic – Hall & Park Update COVID protocol** – Remove from agenda
 - d. **Hall repairs, toilet, & ADA door strip** – Ellie and C. Corral wool work on strips and painting.
 - e. **Hall Cleaning** – The hall was left a mess; calls were made and then it was clean. The VCA could add to the town clean up and do a cleaning every 3 months or so. Ellie will be the point of contact.
 - f. **Hall stairs – metal strip replacement and painting of steps** – VCA and C. Corral will continue to work towards completion.
 - g. **Reservation & contract update** –
 - i. **D. Ketron – Fit over Fifty events** – **N. Bailey made a motion to approve the fit over fifty group in the hall, M. Sorensen, 2nd and all ayes.**
 - ii. **Penalty for leaving the Heater of Air Conditioning running after an event** – **J. Norcross made a motion that if someone uses the hall and if the heater or AC are left on after the event, there is a \$50 penalty imposed to the user, C. Corral all ayes.**
3. **VCA – Ellie Rutt** – Easter egg hunt on Saturday. J. Norcross will try and attend meetings. J. Norcross to ask if the VCA will cut the weeds by the hall that are over the septic tank.
4. **Water Conservation measures/Curtailment protocol** – Submit request for 110 gallons per person. Justify this is what the amount should be based on summer months serving, in the past, under conservation months and was sufficient to keep the many trees in town alive. **J. Norcross made a motion to have S. Owens request an increase in water use based on past water usage during conservation, to keep town trees alive, allowing 110 gallons per day, per person, R. Korematsu 2nd, and all ayes.**
5. **Cemetery Maintenance** – CYA is very difficult to utilize.
6. **Late payment policy** – CSDA – C. Corral reported SB 135 is what we need to follow, and she will find out what protocols are needed to put into place.
7. **Annual Audit update** – on track, the CPA was finishing other projects and out of town.
8. **Board Ethics training and Certificates & New Board member onboarding** – C. Corral has completed, and the certificate will be uploaded to the website.
9. **Rural Energy Pilot Program** – no report

Hearing for those who wish to address the board:

J. Norcross made a motion to adjourn the meeting at 10:23 pm and M. Sorensen 2nd and all ayes.

Submitted,

Sharon Owens, Secretary